



2023 Catersource and Art of Catering Food Conferences
PRACTICE APPLICATION ONLY
Actual application must be submitted through the online portal

We are providing this PRACTICE application for you so that you can formulate all your answers before going to the online portal. We suggest that you type all your answers into a word document, save it and then have that handy to copy and paste into the online application.

The Catersource Conference and Tradeshow is scheduled for March 27-30, 2023 in Orlando, Florida

The Art of Catering Food is scheduled for March 26-27, 2023 in Orlando, Florida (this conference is chef/food focused)

Scholarships are awarded based on the potential impact attending Catersource or The Art of Catering Food will have on the applicant's career in catering. Numerous applications per company may be submitted, although a maximum of two (2) per company will be awarded. All information is kept confidential and only the name of the recipient and the company name will be released.

The scholarship includes full **registration tuition for the conference. In addition, a \$500.00 TRAVEL STIPEND will be paid to the COMPANY and paid post-conference, once the recipient submits their post conference essay.** Package does not include social functions – those are the responsibility of the recipient. Candidate is responsible for coordinating their own travel and expenses including transportation, lodging, meals, etc.

NOTE: If you have won an ICAEF scholarship twice before, you are not eligible to apply.

Online Application Procedure:

**** This application must be completed ONLINE in one sitting. You will not have the opportunity to “save and go back to finish.”**

Reminder – All actual applications must be completed through the online portal.

If you have any questions, please email Corinne Dudine at czd@icaef.org

The scholarship application must be submitted personally by the individual seeking the scholarship as a complete document and include:

1. Scholarship application from the individual. The application must be completed in its entirety **on or prior to 11:59pm (Pacific time) November 30, 2022.**



2. All questions must be answered. Your responses will be judged based upon their completion.

3. Supporting recommendation letters – **MINIMUM of two (2) letters of recommendation must be submitted, one of which should be from the owner of the company (if owner is not the applicant).**

Selection of Scholarship Recipients:

All applications will be reviewed by a non-partial outside entity committee based on criteria developed from the Scholarship Committee of ICAEF, administered by the Arizona Community Foundation.

Selection will be based on several criteria:

- The potential impact of attending Catersource will have on applicant's career in catering, the company they work for and their involvement in the industry as a whole.
- Measurable accomplishments of the individual that would constitute a major contribution to the sponsoring company or the industry in general.
- Consideration of awards, recognitions, published articles, and professional activities outside of company.
- Content of the answers to all questions demonstrating career intent for the catering/hospitality industry why applicant believes they are deserving of this scholarship. Desire and strong initiative to seek out educational opportunities that have potential to impact career.
- Supporting recommendation letters.

ALL APPLICATIONS MUST BE COMPLETED ONLINE WITH SUPPORTING DOCUMENTATION BY 11:59pm (PACIFIC TIME) on NOVEMBER 30, 2022.

Once received by ACF, you will receive a confirmation email. If you do not receive this, you may email scholarship@azfoundation.org to verify that we have received your completed application.

All applications and supporting documents become the property of the ICAEF and will not be returned. Only fully completed applications with the original supporting documents received on or before the published deadline date for submission will be considered. Because all scholarship applications are reviewed by an independent organization (Arizona Community Foundation) members of the **ICA Board** and their staff and **ICAEF Board** and their staff ARE eligible for scholarships.



PRACTICE APPLICATION FOR AN ICAEF MERIT SCHOLARSHIP - All actual applications must be completed through the online portal.

Applicant's Name: _____

Company: _____

Address: _____

City/State/Zip: _____

Work phone (_____) _____ Cell Phone (_____) _____

Email: _____

Company Owner's Name: _____

Company Owner's Email: _____

Please check ONLY one:

_____ I am applying for a scholarship to The Catersource Conference and Tradeshow, scheduled for March 27-30, 2023 in Orlando, Florida

OR

_____ I am applying for a scholarship to The Art of Catering Food Conference, scheduled for March 26-27, 2023 in Orlando, Florida

Please check one:

The person requesting the scholarship is:

_____ Owner

_____ Management

_____ Operations Manager

_____ Equipment Manager

_____ Sales Staff

_____ Chef

_____ Line Cook

_____ Service Staff

_____ Other (please specify) _____



What is your main responsibility with your catering operation? _____

How long have you worked within the hospitality industry? _____

The catering operation is a: ___ for profit catering concern or ___ not-for-profit catering concern

The catering operation has been in business since: _____

Gross sales volume of the company (CHECK ONE):

\$500,000 And Below _____ \$500,000 To \$1 Million _____

\$1-2 Million _____ Over \$2 Million _____

The catering operation has been in business since: _____

Has any member of your company attended a Catersource or Art of Catering Food conference in the past? ___ Yes ___ No

Please indicate conference name (s) and year(s): _____

Have you attended a previous conference? ___ Yes or ___ No If yes, number of times: _____

All Scholarships:

- All applications should submit a minimum of two (2) recommendation letters from the owner of the company (if not the applicant) and at least one other professional in the industry, up to three letters.

Answer the following questions completely and thoughtfully:

Why do you want to attend the Catersource or the Art of Catering Food Educational Conference?

What do you hope to learn at the conference? _____

What is the value to your company of you attending this conference? _____



How will you inform others within your organization about what you learn? _____

How do you envision your future in the catering field? _____

What do you hope to accomplish or achieve? _____

Please list any professional accomplishments relating to contributions to your current employer concerning cost savings, innovation, creativity, and/or leadership that have benefitted the company or industry. Have you received any special recognition from your company?

Please list any educational opportunities you've participated in to further your career or professional activities you may engage in outside of your company. _____



Award Terms & Conditions:

- If you leave the employment of your company prior to the conference, the scholarship will be rescinded. Scholarships are non-transferable.
- If your company is no longer in operation, we reserve the right to cancel this scholarship.
- You acknowledge that you are responsible for securing and paying for your own travel and entertainment including but not limited to: airfare and ground transportation, lodging, meals, etc.

The scholarship includes full **registration tuition for the conference, In addition, a \$500.00 TRAVEL STIPEND will be paid to the COMPANY and paid post-conference, once recipient submits their post conference essay.** Package does not include social functions – those are the responsibility of the recipient. Candidate is responsible for coordinating their own travel and expenses including transportation, lodging, meals, etc.

- **All winners must attend the MANDATORY Recipient/Sponsor Meet & Greet that is scheduled at a day and time TBA.** A group photo will be taken at this time.
- **All winners must submit an essay** to ICAEF post-conference outlining what receiving this scholarship meant to you and about your experience at Catersource 2023 or The Art of Catering Food Conference 2023 **no later than two weeks after the conference.** (Summary shall be no less than 300 words and be typed pages. This may be used for marketing purposes.)
- All winners will have their photograph taken by a professional photographer and the photo may be used for marketing purposes and posted on social media.

I acknowledge the terms and conditions of this award and certify that I personally completed this application:

Applicant's Signature _____ Date _____

____ I also acknowledge that I have the endorsement of the owner of my company.