



2022 Catersource Conference **PRACTICE ONLY APPLICATION**

The International Caterers Association Educational Foundation is a not-for-profit foundation created to provide educational opportunities to professional caterers worldwide. It was established to foster the advancement of caterers in their knowledge of the catering and hospitality industry, as well as the development of sound business practices.

The Foundation makes it possible for qualified individuals including owners, managers and employees of catering and hospitality companies to attend designated educational conferences.

The Catersource Conference and Tradeshow is scheduled for **May 2-5, 2022 in Anaheim, California.**

Scholarships are awarded based on merit. Numerous applications per company may be submitted for each conference, although a maximum of two (2) per company will be awarded. All information is kept confidential and only the name of the recipient and the company name will be released.

The scholarship includes a full **education pass for the conference. In addition, a \$500.00 TRAVEL STIPEND will be paid to the COMPANY and paid post-conference, once recipient completes the mandatory survey and submits their post conference survey.** Package does not include social functions – those are the responsibility of the recipient. Candidate is responsible for coordinating their own travel and expenses including transportation, lodging, meals, etc.

NOTE: If you have won an ICAEF scholarship twice before, you are not eligible to apply.

Application Procedure:

**** This application must be completed ONLINE in one sitting. You will not have the opportunity to “save and go back to finish.”**

Reminder – All actual applications must be completed through the online portal.

If you have any questions, please email Corinne Dudine at czd@icaef.org

The scholarship application must be submitted personally by the individual seeking the scholarship as a complete document and include:

1. Merit based scholarship application from the individual. The application must be completed in its entirety **on or prior to 11:59pm on JANUARY 28, 2022 (Arizona time).**



2. All questions must be answered. Your responses will be judged based upon their completion.

3. Supporting recommendation letters – **MINIMUM of two (2) letters of recommendation must be submitted.**

Selection of Scholarship Recipients:

All applications will be reviewed by a non-partial outside entity committee based on criteria developed from the Scholarship Committee of ICAEF, administered by the Arizona Community Foundation.

Selection will be based on several criteria:

- Measurable accomplishments of the individual that would constitute a major contribution to the sponsoring company or the industry in general.
- Consideration of awards, recognitions, published articles, and professional activities outside of company.
- Content of the answers to all questions demonstrating career intent for the catering/hospitality industry and why applicant believes they are deserving of this merit scholarship.
- Supporting recommendation letters.

ALL APPLICATIONS MUST BE COMPLETED ONLINE WITH SUPPORTING DOCUMENTATION BY 11:59pm on JANUARY 28, 2022 (Arizona time).

Once received by ACF, you will receive a confirmation email. If you do not receive this, you may email scholarship@azfoundation.org to verify that we have received your completed application.

All applications and supporting documents become the property of the ICAEF and will not be returned. Only fully completed applications with the original supporting documents received on or before the published deadline date for submission will be considered.

Because all scholarship applications are reviewed by an independent organization (Arizona Community Foundation) members of the **ICA Board** and their staff and the **ICAEF Board** and their staff ARE eligible for scholarships.



APPLICATION FOR AN ICAEF MERIT SCHOLARSHIP - All actual applications must be completed through the online portal.

Applicant's Name: _____

Company: _____

Address: _____

City/State/Zip: _____

Work phone (_____) _____ Cell Phone (_____) _____

Email: _____

Company Owner's Name: _____

Company Owner's Email: _____

Please check one:

The person requesting the scholarship is:

_____ Owner

_____ Management

_____ Operations Manager

_____ Equipment Manager

_____ Sales Staff

_____ Chef

_____ Line Cook

_____ Service Staff

_____ Other (please specify) _____

What is your main responsibility with your catering operation? _____

How long have you worked within the hospitality industry? _____

The catering operation is a: ___ for profit catering concern or ___ not-for-profit catering concern

The catering operation has been in business since: _____

Gross sales volume of the company (CHECK ONE):

\$500,000 And Below _____

\$500,000 To \$1 Million _____



\$1-2 Million _____

Over \$2 Million _____

The catering operation has been in business since: _____

Has any member of your company attended a Catersource or Art of Catering Food conference in the past? ___ Yes ___ No

Please indicate conference name (s) and year(s): _____

Have you attended a previous conference? ___ Yes or ___ No If yes, number of times: _____

Are you a past winner of an ICAEF Scholarship? ___ Yes or ___ No – what year(s)?

All Scholarships:

- All applications should submit a minimum of two (2) recommendation letters from the owner of the company (if not the applicant) and at least one other professional in the industry, up to three letters.

Answer the following questions completely and thoughtfully:

Why do you want to attend the Catersource Conference & Trade Show?

What do you hope to learn at the conference? _____

What is the value to your company of you attending this conference? _____

How will you inform others within your organization about what you learn? _____



How do you envision your future in the catering field? _____

What do you hope to accomplish or achieve? _____

Please list any professional accomplishments relating to contributions to your current employer concerning cost savings, innovation, creativity, and/or leadership that have benefitted the company or industry. _____

Please list any awards or recognitions earned, articles published, and professional activities you may engage in outside of your company. _____

Award Terms & Conditions:

- If you leave the employment of your company prior to the conference, the scholarship will be rescinded. Scholarships are non-transferable.
- If your company is no longer in operation, we reserve the right to cancel this scholarship.
- All winners will automatically be an ICAEF ambassador. Each winner will be assigned a specific duty during the conference. This will not take away from your time during the educational programs of the conference.
- You acknowledge that you are responsible for securing and paying for your own travel and



entertainment including but not limited to: airfare and ground transportation, lodging, meals, etc. The scholarship includes full **registration tuition for the conference, In addition, a \$500.00 TRAVEL STIPEND will be paid to the COMPANY and paid post-conference, once recipient completes the mandatory survey and submits their post conference survey.** Package does not include social functions – those are the responsibility of the recipient. Candidate is responsible for coordinating their own travel and expenses including transportation, lodging, meals, etc.

- **All winners of the Catersource Conference scholarship must attend the MANDATORY Recipient/Sponsor Meet & Greet that is scheduled for (date, time and location TBA). A group photo will be taken at this time.**
- **All winners must submit an essay** to ICAEF post-conference outlining what receiving this scholarship meant to you and about your experience at Catersource 2022 **no later than two weeks after the conference.** (Summary shall be no less than 300 words and be typed pages. This may be used for marketing purposes.) You will also be required to complete a short survey.
- All winners will have their photograph taken by a professional photographer and the photo may be used for marketing purposes and posted on social media.

I acknowledge the terms and conditions of this award and certify that I personally completed this application:

Applicant's Signature _____ Date _____

Signature of Company Owner _____ Date _____